

**21 NCAC 30 .0633 APPLICATION FOR BOARD APPROVAL OF ADDITIONAL PROGRAMS**

An approved school shall submit an application for approval of an additional program on a form provided by the Board, which shall be accompanied by the following:

- (1) A certified check for the application fee set forth in Rule .0608 of this Section, made payable to the Board;
- (2) Documentation of program requirements, including copies of course curricula; copies of course syllabi; one example lesson plan for each course and school calendar for the current academic year;
- (3) A list of student to instructor ratios for each course offered;
- (4) A copy of the educational credential granted to students who complete the program and an example of the transcript issued by the school;
- (5) A copy of the school catalog or bulletin that describes the additional program, and
- (6) Complete documentation of any other requirement set forth in Rule .0632 of this Section that is different than what the school documented in its initial application for approval, or what has been documented in its most recent application for renewal of approval.

*History Note: Authority G.S. 90-626(9); 90-631;  
Eff. October 1, 2007;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. November 12, 2014.*